

Railroad Commission of Texas

Monthly Production Report (PR)

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Production Analyst

Class Description

- How to properly file the PR report
- Various filing options
- When the report is due
- How to stay in compliance



Why file production reports (PR's)?

- Statewide Rules (SWR)
 - SWR 27
 - SWR 54
 - SWR 58(b)
- Production reports are required to be filed on or before the last working day of the month following the month covered by the report.



PR Information

- Oil/Condensate Production is reported in Barrels (BBLS) (Including any test oil and condensate)
- Casinghead Gas (CSGHD) and
 Gas Well Gas (GWG) Production is reported
 in thousand cubic feet (MCF) (Including test gas)
- Disposition
- Stock on hand
- All volumes need to be in whole numbers



When to file PR reports

Oil Wells: Month production initiates regardless if it is prior to the completion date.

Gas Wells: Beginning from the completion date on new completions and work overs. (Block 14 on the G-1 form)

Reclassifications: For both Oil and Gas Wells

- Reports are required from the test date
- Stock cannot be transferred



When to file PR reports

Transfer Stock Only for:

- SWR10, field transfers, unitizations, subdivision, consolidations.
- PR remarks should reflect volume transferred, the lease involved, and the effective date.



PR Filing Options

Hard Copy

 On-line/ EDI (Electronic Data Interchange)

HARD COPY



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EXACTLY AS SHO (If multiple Volumes/Codes				OIL/CO	NDENSATE (v	nhole barrels)	- Total for	Month N CODES *		AD GAS/GAS W	
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ease Name (for gas, provide well #)	[Of/Gas/ Pending] 2	Lesse/Gas1D/ Drill Permit/API網 3	Permit # or LSE Total (T) 4	beginning of month	Production 6	Volume 7	Code 8	and of month	Production 10	Volume 11	Code 12
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REMARKS - Attach sheet if more space needed				Print Name Wilke Bike Signature Wike Bike Title Hard Workone w/AC 002-356-9912 Date 2-14-12							



Hard Copy Processing Issues

- Not on approved format
- NO SIGNATURE signatures are required on ALL pages
- Only Blue or Black Ink accepted
- Column 2 Lease Type
- Font too small with the exception of column 1



Hard Copy Processing Issues

- Incorrect District/RRC Identifier and Operator Number
- Month/Year
- Field Name not on each page
- Breaking of RRC identifier from one page to another



CODES

Oil / Condensate (Column 8):

Code 3 & 6 - Require R-2 Facility (Facility Name and Permit #)

Code 4 – Movement letter/remark

Code 5 – Lost or stolen (includes loss from fire, leaks, spills, breaks and theft.) File Form H-8 if greater than 5 barrels

Code 8 – Skim liquid hydrocarbons (as charged back on Form P-18 by a saltwater disposal system)



CODES

Oil / Condensate (Column 8):

Code 71 – Operator Change (used to adjust stock based on a gauge of the stock upon transfer of the operator)

Code 72 – Road Oil (used to show stock disposed of via the use of road oil .. Requires a minor permit from the district office)

Code 73 – Lease Use – (Liquid hydrocarbons used on the lease or another lease for drilling purposes and will not be recovered, ex: drilling mud, lubrication of tubing, etc.)



CODES continued...

Oil / Condensate (Column 8) continued:

Code 74 – Production lost to formation - (Liquid hydrocarbons used on the lease for frac, hot oil, etc. and will not be recovered prior to plugging.)

Code 75 – Other (Requires detailed explanation. EDI format provides up to 50 character field) Contact RRC Austin – (512) 463-6726



CODES continued...

Casinghead/Gas Well Gas (Column 12):

Code 4 - Vented or Flared

Questions: Terry Edwards (512) 463-6785



Pending

Drilling Permit or API Number

- Identifying Information needs to be correct
- Field Name
- Lease Name
- Well Number for Gas Well
- Drilling Permit (DP) or API Number
- Be Consistent with Drilling Permit Number or API Number
- Oil Wells



Pending

Drilling Permit or API Number

- If well is being assigned to an existing lease number file production combined (do not file a separate pending report for that well)
- Otherwise amended reports require combining production information



RRC On-Line System

Methods available to submit vs. paper:

- EDI Electronic Data Interchange
- PR On-Line System



PR's filed on RRC On-Line System

What Can Be Viewed On-line:

- Current
- Lates and Corrected
 1993 Current Month
- Pending (when lease number has not been assigned)
 Using Drilling Permit or API Number



PR On-Line System continued...

Filing:

- Read Website Requirements for Filing
 Electronically
 www.rrc.texas.gov/electronicfiling/edifilingrequir
 ements.pdf
- Submit your Security Administrator Designation (SAD) form



PR On-Line System continued...

Filing:

- Receive your email from ITS with User ID and instructions
- Administrator User ID cannot file on the PR system
- Administrator gives employees filing rights



EDI — Electronic Data Interchange Upload File

File Upload Location:

https://webapps.rrc.texas.gov/security/login.do

- Filer account user ID
- RRC On-Line System
- PR EDI Upload
- Browse and then verify
- Check verified files
- SUBMIT
- Update Successful
- EMAIL: pr_edi_upload@rrc.texas.gov



EDI — Electronic Data Interchange Upload File

PR EDI Upload Email Message:

- File Name
- Upload Time 2005-05-11 11:27:43.351
- Agent ID
- Submitter ID
- Agent Phone #
- Number of records received
- Number of records processed successfully
- Number of records dropped



EDI — Electronic Data Interchange Upload File

Reminders:

 Cannot combine Current, Late and Corrected reports in the same file

Receive an "Update Successful" Message

E-Mail Confirmation



On Line System Reminders

- Logging On: Filer account User ID, NOT Administrator ID
- ONLY click on Multiple Commingling if your lease is on more than ONE permit
- DO NOT use same RRC identifier on different lines for addition codes



On Line System Reminders

- Review the MONTH/YEAR and verify lease information
- Confirm and Submit
- View printable format





Reminders:

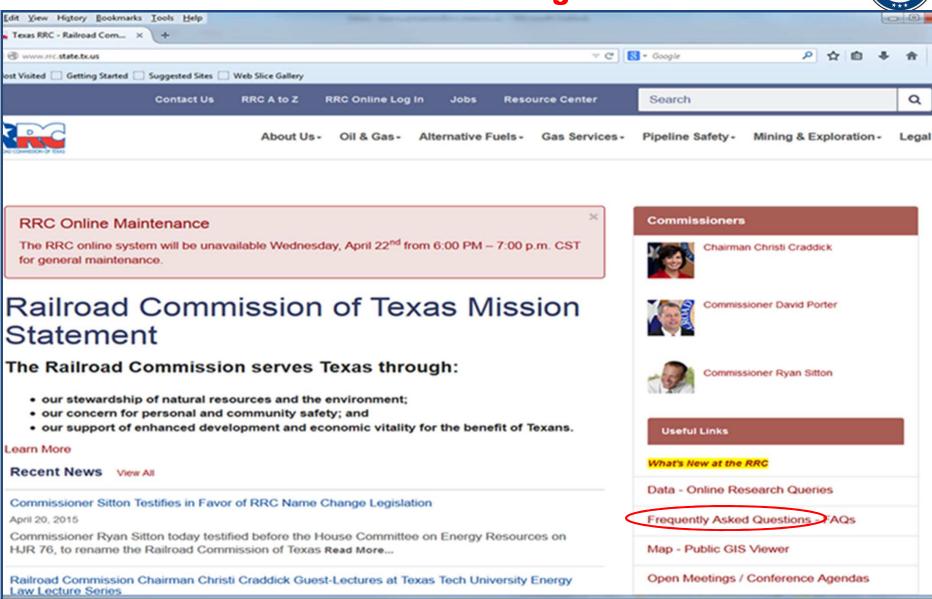
- Logged into RRC On-Line system
 - View production back to 1993
 - Capability to review reports received being processed
 - View Multiple (corrected) reports
 - Print Hard Copy PR reports

PR Query



Reminders:

- NOT Logged into RRC On-Line system
 - View production back to 1993
 - Can ONLY view and print last accepted report
 - Any hardcopy filings received before 10/17/05,
 - will **NOT** have the option to view PR images.





Type of Query				
Drilling Permit (W-1) Query		Launch application		
Electronic Document Management	Learn more	Launch application		
Gas Proration Query		Learn more	Launch applicati	
H-10 Annual Disposal/Injection Well	Monitoring Report Query	Learn more	Launch application	
Inactive Well Query			Launch application	
Inactive Well Aging Report Query		Learn more	Launch application	
Injection/Disposal Permit Query		Learn more	Launch application	
Maps - Enhanced Public GIS Viewe	rs	Learn more	Launch application	
Maps - Legacy GIS Public Viewer		Learn more	Launch application	
New Lease IDs Built Query		Learn more	Launch application	
Oil & Gas Completion Query	From the Online Research Que		Launch application	
Oil & Gas Field Rules Query	down to the Statewide Produc		Launch application	
Oil & Gas Imaged Records Menu	System (PDQ) and click on La	unch Application	Launch application	
Oil Proration Query		Learn more	Launch applicati	
Organization (P-5) Query		Learn more	Launch applicati	
Orphan Well Query			Launch application	
P-4 Gatherer/Purchaser Query		Learn more	Launch application	
Production Data Query (limited area	Learn more	Launch application		
Production Reports Query (Form PF		Launch application		
Severance Query	Learn more	Launch application		
Statewide Production Data Query S	vstem (PDO)	Learn more	Launch application	



ONLINE SYSTEM

Oil & Gas Production Data Query

Production Data FAQs PDQ Help

General Production Query | Specific Lease Query

Production Data

To find production data, there are two types of searches that you can do.

General Production Ouery

Use the General Production Query to find oil and gas production information that covers a wide scope or is more extensive. You can drill down to whatever specific information you need from the general queries. For example, if you are looking for production information for a geographic area of Texas for a given year, or a span of years, the general query is a better fit.

Specific Lease Ouerv

If you are searching for information about a particular lease and you have the lease number and the district number, use the Specific Lease Query page. If you don't have the number, but you know the name begins with ADCO, for example, you can search for Lease Names.

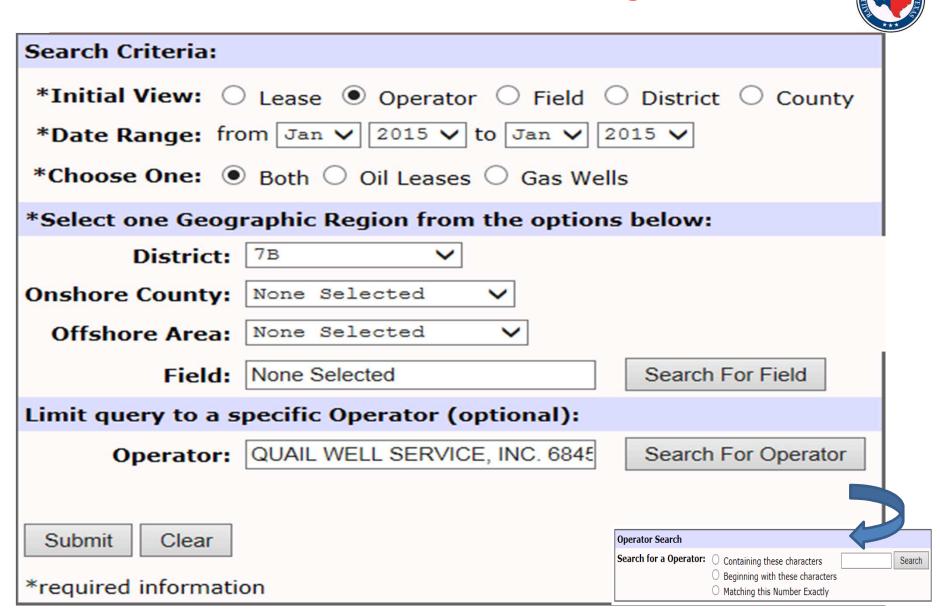
Caution: Using the browser's Back button causes inconsistent guery results. Use the Query Path links provided in your resulting data to navigate.

Production Data reflects reports processed through: June 18, 2014

Currently Loaded Production Data: January 1993 - April 2014

Production volumes and dispositions for January 2005 production and any reports filed after February 11, 2005 may include separation/extraction loss and disposition code conversions by Railroad Commission staff to conform with formats used prior to implementation of the new PR form. To view actual reported production data, go to Production Reports.

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General Production Query | Specific Lease Query |

General Production Query Results

Query Path: Search Criteria > District 7B, Operator: QUAIL WELL SERVICE, INC.

Date Range: Jan ▼ 2012 ▼ to Jan ▼ 2012 ▼ Submit |

Offshore County Map

View by: Monthly Totals Annual Totals County Field Lease District

Operator Name: QUAIL WELL SERVICE, INC., Operator No: 684502

District 7B

Monthly Totals, Jan 2012 - Jan 2012

Date	Oil (BBL)	Casinghead (MCF)	GW Gas (MCF)	Condensate (BBL)
Jan 2012	1,453	537	3,482	0
Total	1,453	537	3,482	0

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Production Data FAQs PDQ Help									
General Production Query Specific Lease Query									
Oil & Gas Production Data Query									
Production Data FAQs PDQ Help									
General Production Query Specific Lease Query									
Specific Lease Query Results									
Query Path: Search Criteria > District 7B, Lease: GAYLE DYER AKERS Related	Links								
O&G Director	L								
Date Range: Jan 2012 to Jan 2012 Submit	n Schedule								
Offshore County Map									
View by: Production and Total Disposition Disposition Details County Production									
Lease Name: GAYLE DYER AKERS, Lease No: 227131, Well No: 10									
District 7B Lease Production and Disposition									
Jan 2012 - Jan 2012									
Date GW Gas (MCF) Condensate (BBL) Operator Name Operator No. Field Name Field	No								
Date Production Disposition Production Disposition Operator Name Operator No. Field Name Field	NO.								
Jan 2012 258 258 0 0 QUAIL WELL SERVICE, INC. 684502 CALLAHAN COUNTY REGULAR (GAS) 1482	0333								
Total 258 258 0 0									

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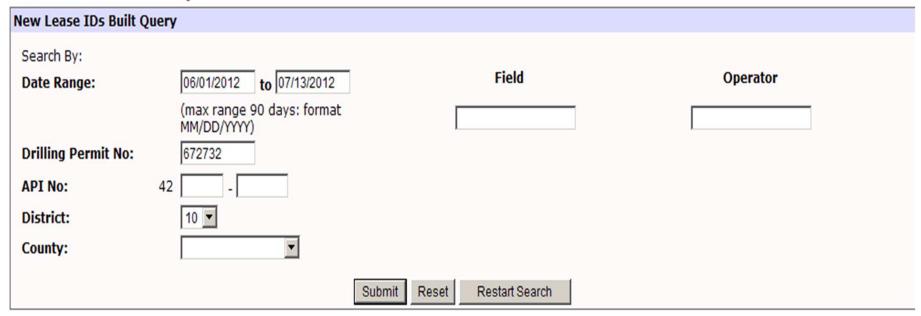


Production Reports

PR Queries Home New Lease ID's Built Query

New Lease ID's Built Help

New Lease IDs Built Query



Showing 1 - 1 of 1 record(s).

Тур	Dist #	Operator Name	<u>DP #</u>		Well #	<u>Name</u>	<u>Name</u>	RRC ID	Field #	Well Built Dt
G	10	JONES ENERGY, LTD.	672732	29533439	5H	SCHULTZ, HERMAN	MAMMOTH CREEK, NORTH (CLEVELAND)	264080	57021250	07/06/2012

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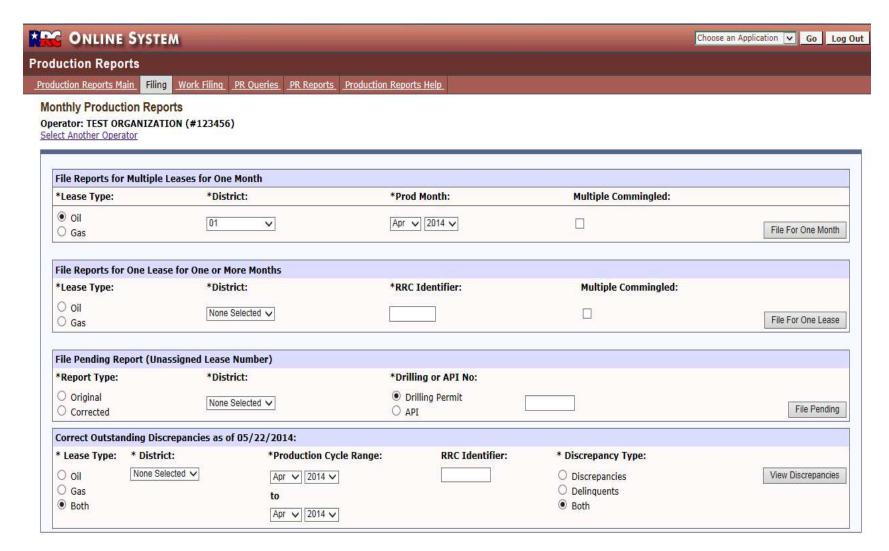




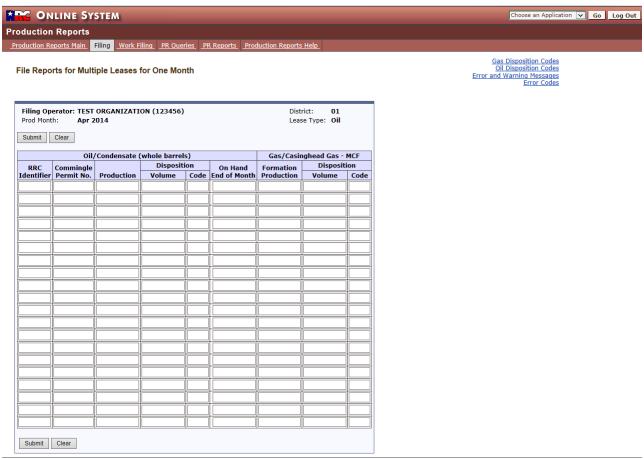


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Operator Search Que	ery						
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	vhose behalf you are filing. For Operator No: 123456 Name begins with:	nore information, see <u>Help</u> .					
Operator Search Results of the operator in the imply press the "Enter" Submit Return	e following list. Click "Submit" t	o return to the Monthly Prod	duction Reports page po	ulated with the selected	operator's information.	If the list contains a single iter	m, you may
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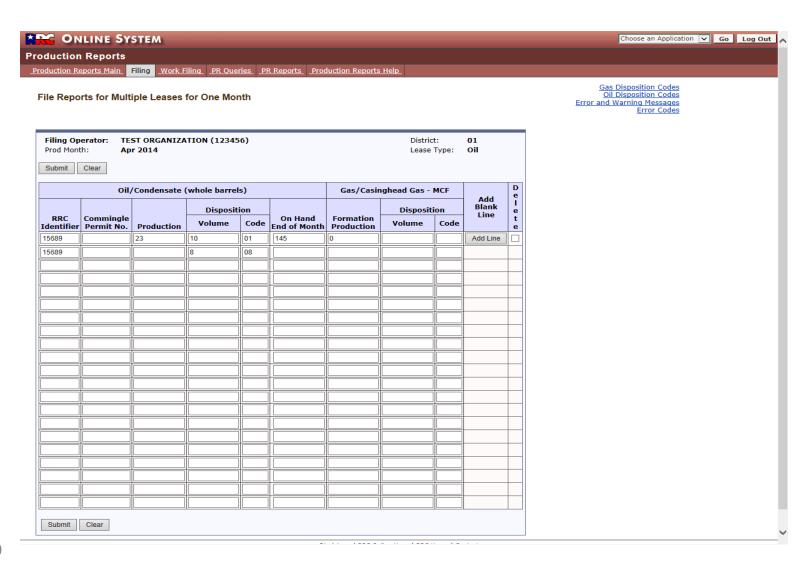




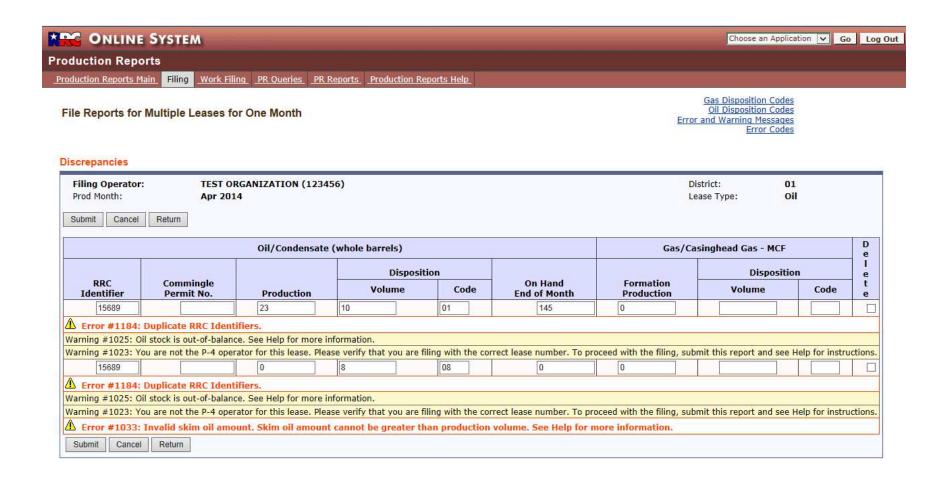


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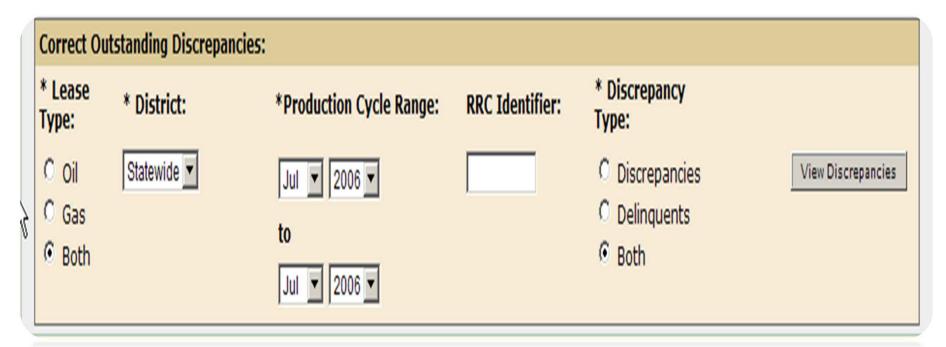






Outstanding Discrepancies

Fix Discrepancy



Use this queue to view delinquent reports.

Correct discrepancies



QUESTIONS?



Contact Information

Production

General Phone Line (512) 463-6726

ProductionReporting-info@rrc.texas.gov